



## PERSONAL WIRELESS SERVICE FACILITY – ELIGIBLE FACILITY REQUESTS RESPONSE TO SUBSTANTIAL CHANGE CRITERIA QUESTIONNAIRE

Modifications that do not substantially change the physical dimensions of an existing tower or base station (structure, other than a tower, with wireless facilities in existence at the time of application) will be reviewed by the City as an Eligible Facility Modification. In order to determine that the proposed modification is not a substantial change, the City must receive a response that shows the proposed modification does not exceed any of the individual substantial change items.

The existing facility is a (choose one):

<input type="checkbox"/>	Tower outside the public right-of-way
<input type="checkbox"/>	Tower within the public right-of-way (including utility or light pole)
<input type="checkbox"/>	Building-mounted facility
<input type="checkbox"/>	Other:

### **Criteria #1:**

- For towers outside of public rights-of-way, the modification does not increase the height of the tower by more than 10%, or by the height of one additional antenna array with separation from the nearest existing antenna not to exceed twenty feet, whichever is greater;
- For those towers in the rights-of-way and for all base stations, it does not increase the height of the tower or base station by more than 10% or 10 feet, whichever is greater.

Existing height of facility	
Proposed Height of facility	

*For staff use only:*

Substantial Change:

Yes	
No	

### **Criteria #2:**

- For towers outside of public rights-of-way, the modification does not protrude from the edge of the tower more than 20 feet, or more than the width of the tower structure at the level of the appurtenance, whichever is greater;
- For those towers in the rights-of-way and for all base stations, the modification does not protrude from the edge of the structure more than 6 feet.

If tower, existing width of tower at level of antenna mount	
Greatest distance, in feet, between existing structure (tower, utility pole, building, etc.) and proposed antennas	

*For staff use only:*

Substantial Change:

Yes	
No	

**Criteria #3:** If the installation includes new equipment cabinets, the modification does not include the installation of more than 4 equipment cabinets.

Number of new equipment cabinets	
----------------------------------	--

*For staff use only:*

Substantial Change:

Yes	
No	

**Criteria #4:** For all existing facilities, the modification does not include excavation or equipment installation outside the current site of the tower or base station.

Will there be any excavation or equipment installation outside the current site?	
--	--

*For staff use only:*

Substantial Change:

Yes	
No	

**Criteria #5:** For all existing facilities, the modification does not defeat the existing concealment elements of the tower or base station.

Please describe any existing and proposed concealment elements:

*For staff use only:*

Substantial Change:

Yes	
No	

**Criteria #6:** For all existing facilities, the modification does not violate any of the conditions of approval (besides modification allowed under criteria #1-4) associated with prior approval(s).

Please describe how the modification will not violate any conditions of approval associated with the prior approval:

*For staff use only:*

Substantial Change:

Yes	
No	